

Protocol

of the 5th Monitoring Committee Meeting

for the Interreg V-A Slovakia-Hungary Cooperation Programme
4th of April 2017, Budapest

Chair of the Meeting:

Zsigmond Perényi/Nikoletta Horváth

I.

Approval of the Agenda

Presentation of the purpose of the meeting

Presented by: Zsigmond Perényi

I/1) The Monitoring Committee

approves the Agenda

of the 5th Monitoring Committee for the Interreg V-A Slovakia-Hungary Cooperation Programme 4th of April 2017 in Budapest with the following conditions:

- as the quality assessment of the SKHU/1701 Call for Proposals has been finalized and the assessment grids, assessment summary were distributed among the MC members via the backoffice of the Programme the agenda point 3 (Discussion on the projects submitted in the framework of SKHU/1701 Call for Proposals for Small Project Fund Umbrella Project) is supplemented by the decision-making on the submitted projects. With this modification the agenda point 3 is amended as follows: "Discussion on and approval of the projects submitted in the framework of SKHU/1701 Call for Proposals for Small Project Fund Umbrella Project"
- the agenda is completed with agenda point 10 – Any other business.

II.

Current status of SKHU/1601 Call for Proposals assessment

Discussion and decision on projects submitted in Priority Axis 4

Presented by: Zsigmond Perényi

II/1) The Monitoring Committee

acknowledges the summary of the evaluation of Priority Axis 4

as it is texted in the document *Summary-of-PA4_assessment_b1-01* and introduced on spot with the following condition:

- the 2nd Complaint Board meeting was organized on the 21st of March 2017 (same day as the deadline for sending the working documents to the members and observers of the Monitoring Committee. The result of the 2nd Complaint Board meeting will be integrated to the “*Report of the Joint Secretariat on the assessment of the project proposals of the Priority Axis 4 of the 1st Call for Proposals*”. (Modified documents will be uploaded to the backoffice as *Summary-of-PA4_assessment_b1-02*).

II/2) The Monitoring Committee

approves the Ranking list of the project proposals

submitted in the 1st Call for proposals for the Priority Axis 4 as it is texted in the document

Project-overview+ranking-list_SKHU-1601_SO41_v1-02

Assessment-summary_Ranking-list_SKHU-1601_SO41_v2-00

Trnava self-governing region abstains the voting right saying that the projects do not reflect the regional needs and do not follow the regional strategies.

The following conditions were set:

- According to the proposal of the Ministry of Environment of the SR, project SKHU/1601/4.1/187 approved with condition:
 - The applicant has to inform in writing the Slovak Water Management Company (Slovenský vodohospodársky podnik being the management authority for all rivers in Slovakia) about the aims and activities planned to be carried out within the project.
- According to the proposal of the Ministry of Environment of the SR, project SKHU/1601/4.1/187 approved with recommendation:
 - During the project implementation the Slovak Water Management Company should be invited to the project events distributing the aims, results and achievements of the project implementation.

According to EC’s recommendation the MA:

- will examine measures on more targeted calls in the future to eliminate expenses of the high number of applicants whose applications cannot be successful due to overall financial allocation available in the PA.

III.

**Discussion on and approval of the project submitted in the framework of SKHU/1701
Call for Proposals for Small Project Fund Umbrella Project**

Presented by: Zsigmond Perényi

III/1) The Monitoring Committee

approves the modification of the Assessment Manual (Chapter 4 - Special selection procedures were added for describing the second round of selection procedure for Small

Project Fund and B-Light Scheme) as it is texted in the document *3_b_Assessment-Manual_Interreg-V-A-SKHU_b2-02* with the following reflections and proposals for the future calls:

- According to the Bratislava self-governing region proposal the MA/NA/JS:
 - will examine the development of the *Methodology of application evaluation criteria* for the quality assessment grids in all future calls for proposals;
 - will consider the establishment of platform of experts as professional platform for discussion about the quality of project proposals submitted in all future calls (example of PLSK 2014-2020 will be examined by the NA).
- According to the NA proposal the MA/NA/JS:
 - will examine the development of the *Methodology of application evaluation criteria* for the quality assessment grids in the future calls for proposals;
 - will consider the establishment of panel of experts as professional platform for discussion about the quality of project proposals submitted in the future calls (example of PLSK 2014-2020 will be examined by the NA).
- According to Košice self-governing region proposal the MA/NA/JS:
 - will examine the possibility for counting the average of the scores given by all three assessors during the quality evaluation (in case third assessor involved in the assessment).
- According to the EC reflections the MA/NA/JS:
 - will examine the possibilities for simplification of the evaluation process.

Written proposal can be sent to the MA/NA/JS and also technical meeting will be held when drafting the next call for proposal.

III/2) The Monitoring Committee

approves the following project proposals:

- **AF_SKHU-1701-001**
- **AF_SKHU-1701-002**
- **AF_SKHU-1701-003**
- **AF_SKHU-1701-004**

with the following conditions:

- Conditions and recommendations of the external assessors shall be incorporated and/or reflected in all submitted Strategies for implementation of the SPF (according to their relevancy for each submitted SPF Umbrella Project).
- Observations detailed in the *Assessment_summary_v1-01* shall be incorporated and/or reflected in all submitted Strategies for implementation of the SPF (according to their relevancy for each submitted SPF Umbrella Project).
- Comments of the Bratislava self-governing region on the Strategy for implementation of the SPF – Western programming are (PA1 and PA4) will be examined by

MA/NA/JS and incorporated and/or reflected in both Strategies (according to the relevancy of the comments) as follows:

- The representatives of self-governing regions and counties should be members Committee with voting rights and involved in the selection process of the small projects;
- Number of human capacities planned to fulfil the role of project managers at the headquarter of the EGTC;
- Additional members of the EGTC shall be included in the introduction of the EGTC (Chapter 7);
- Means of communication towards the public shall be extended: press releases shall be published also at the time of launching and conclusion of each Call for Proposal;
- Reflection shall be provided if LinkedIn and Twitter are relevant and necessary communication tools within SPF;
- Role of Regional Information Points established within the Cooperation Programme shall be included and described;
- Grammatical mistakes shall be corrected in the whole documents;
- Small scale investments planned to be supported within the SPF shall be specified and described more in detail along with the simplified costs options;
- The representatives of the self-governing regions and counties shall be provided with whole small project proposal not just with the abstracts when selecting the small project proposals;
- The threshold for the small project proposal necessary for its approval shall be introduced;
- The pipeline list shall be excluded from the quality assessment;
- Duration of the Call for small project proposals shall be introduced.
- Comments of the EC shall be reflected in the Strategies for all Umbrella projects within the SPF:
 - Partnership principle shall be kept in the decision making body of the SPF;
 - Real cross-border projects with cross border impact and cross-border partnership criteria shall be supported within the SPF, mirror projects with no cross-border impact and real cross-border cooperation shall not be supported.
 - Based on further written request of the EC the establishment of a branch office other than the seat of the SPF LB should be considered, since the proximity of the management body to the potential beneficiaries always helps to better outreach the target group

III/3) The Monitoring Committee

approves the report on the assessment of the SKHU/1701 Call for Proposals as follows:

According to the Assessment Manual “*based on the documents of the assessment process the JS prepares a comprehensive report on the assessment which contains concise information on all the steps performed and on the rejected projects, with short explanations*”. The report will be prepared and circulated among the MC members and observers with the minutes of the 5th MC meeting.

IV.

Introduction of the modification of the Manual for technical assistance

Presented by: Nikoletta Horváth

IV/1) The Monitoring Committee

approves the Technical Assistance Manual

as it is texted in the document *TA-Manual_v3-05.doc* with no conditions.

V.

Short presentation on actual status of programme closing procedures of Hungary-Slovakia Cross-Border Cooperation Programme 2007-2013, current state of Final Implementation Report

Presented by: Nikoletta Horváth

V/1) The Monitoring Committee

acknowledges

the summary of the actual status of the Hungary-Slovakia Cross-Border Cooperation Programme 2007-2013 and the current status of Final Implementation Report with no conditions.

VI.

Discussion and approval of the Annual Implementation Report of the Interreg V-A Slovakia-Hungary Cooperation Programme

Presented by: Nikoletta Horváth

IV/1) The Monitoring Committee

decided to postpone the approval of the Annual Implementation Report to the next Monitoring Committee meeting. Comments of the MC members and EC will be taken into consideration and incorporated into the document.

VII.

Introduction of the draft of the Call for Proposals of Promoting sustainable and quality employment and supporting labour mobility Priority Axis 3

Presented by: Csilla Veres

VII/1) The Monitoring Committee

approves the Call for Proposals SKHU-1703

as it is texted in the document *Call-for-proposal_b2-12.docx* with the following conditions:

- According to the Nógrád county proposals MA/NA/JS:
 - will consider further conditions on the size and minimum population of the appointed area;
 - will investigate the possibility of the cooperation with mainstream programmes like involvement of employment pacts;
 - will consider not having the same approach of mainstream programs in case of the giving advantage to projects employing marginalized groups to avoid overlapping.
- According to the Bratislava self-governing region proposal MA/NA/JS:
 - will elaborate the TAPE instrument in line with the Act. No. 336/2015 - Strategy of the Slovak Republic for Integration of Roma up to 2020;
 - will include the deadline for submission of the TAPE`s;
 - will consider Strategy of the Slovak Republic for integration of Roma up to 2020;
 - will consider potential risks of stepping back of any partner from the consortium;
 - will investigate higher scoring system if TAPE builds on regional Action plans and according to the unemployment rate in counties;
 - will consider the financial equivalent for one working place.
- According to the ZMOS (Združenie miest a obcí Slovenska/Association of towns and municipalities in Slovakia) proposal MA/NA/JS:
 - will investigate the already existing Action plans in relation to the assessment of the TAPEs;
 - will consider potential risks of stepping back of any partner from the consortium;
 - will elaborate model of Action plans.
- According to the NA proposal MA/NA/JS:
 - will consider the financial equivalent for one working place and examine the conditions given in the Operation programme for research and innovation in SR;
 - will leave equal opportunities to submit and implement Action plan in all programme eligible regions.

- According to the EGTC Via Carpatia proposal MA/NA/JS:
 - will consider the financial equivalent for one created working place.
- According to the EC proposal MA/NA/JS:
 - will consider the PA`s indicators defined in the CP to be reflected by TAPES when defining the financial equivalent for one created working place (CO08);
 - will consider carrying out survey of interest aimed on finding out the possible interest of cooperation areas and number of partners included in TAPES.
- According to the Košice self-governing region proposal MA/NA/JS:
 - will consider the financial or other type (not financial) of equivalent for one created working place.

The MC members are asked to submit their proposals for development of the Call for proposals 1703 via email to MA/NA/JS and channel information on TAPE's proposal in writing (collecting ideas in the region and by submitting letter of interest) to help the finalization process of the Call for Proposal package.

VIII.

Discussion and approval on the modification of Visibility Guide of the Programme

Helping handout material: *Modification-of-Visibility_guide_v1-00*

Presented by: Nikoletta Horváth

VIII/1) The Monitoring Committee

approves the Modified visibility guide for projects

as it is texted in the document *Visibility_guide-for-projects_v2-02* with no conditions.

IX.

Information on Annual communication plan 2017 and Report on annual communication plan 2016

Presented by: Nikoletta Horváth

IX/1) The Monitoring Committee

acknowledges the summary of the Annual communication plan 2017 and the Report on annual communication plan 2016 with the following conditions:

- According to the EC proposal MA/NA/JS:
 - will restructure the Communication plan 2017 taking into consideration the comments of the EC related to incorporation of the target groups, type of tools, output indicators and budget.
- According to the Bratislava self-governing region proposal MA/NA/JS:
 - will consider to strengthen the consultations of the Info points in the application phase and incorporate in Communication plan 2017;

- will give consideration about the LinkedIn profile as a partner search tool and the more highlighted project profiles to display on the programme`s website in the Communication report 2016;
- will complete the text of the Communication report 2016 considering the comments related to the Info points.

The Info Points with the JS are requested to examine the possible actions for better understanding of regional needs and channel them to the project proposals which can be introduced in the future Call for Proposals.

- According to the Košice self-governing region proposal MA/NA/JS:
 - will complete the text of the Communication report 2016 considering the comments related to the results of the Info points during the application phase.

X.

Any other business

X/1) Call for the B-Light Project Proposal can be launched in 14th week of 2017.

X/2) The next Monitoring Committee plenary session can be organized in the first half of June 2017. Agenda foreseen:

- Discussion and decision on projects submitted in 1st CfP in PA1 and PA2;
- Discussion on and approval of the Call for proposals 1703 (B-Light Scheme);
- Approval of the Annual implementation report.

X/3) According to the EC proposal the MA will try to ensure on spot project visit during the next MC plenary session.

X/4) According to the Bratislava self-governing region the MA/NA/JS

- will prepare lessons learnt from the 1st call for proposals in order to reach simplification of processes (application phase, evaluation phase, etc.) and less administrative burdens for applicants in the future calls

The MC members are asked to submit their proposals via email to MA/NA/JS.