

ELIGIBILITY ASSESSMENT GRID	B-Light EG
Registration number of project:	SKHU/1702/
Location criteria	
<p>Project partners of the B-Light Scheme Project proposal have their headquarters registered and located in the programme area. Project partners of the B-Light Scheme Project proposal which have registered local branch within the programme area, but have their headquarters outside thereof will be regarded as being located in the programme area provided it is the local branch office in the programme area which carries out the substantive work of the project.</p>	
<i>If no, please provide justification:</i>	
Criteria on legal status of the Project partners	
<p>Project partners of the B-Light Scheme Project Proposal must meet one of the following legal status criteria: A. public authorities B. companies with a majority state ownership C. chambers of trade and industry.</p>	
<i>If no, please provide justification:</i>	
Partnership criteria	
<p>The project proposal fulfils the minimum requirement for the partnership (minimum one partner from both countries).</p>	
<i>If no, please provide justification:</i>	
Geographical coverage	
<p>The Strategy for implementation of the B-Light Scheme demonstrates territorial coverage of the whole programme area for the planned implemented actions.</p>	
<i>If no, please provide justification:</i>	

Project development	
The project proposal is in line with the maximum budget requirements stated in the Call.	
<i>If no, please provide justification:</i>	
Management of the B-Light Scheme: Maximum amount of costs related to management of the B-Light Scheme by the Lead Beneficiary and Beneficiary is 15% from the total financial allocation for project.	
<i>If no, please provide justification:</i>	

Cross-border cooperation criteria

Joint development	
<i>At least one Minutes from the preparatory meeting is attached to the Application form. Minutes shall include the name and signature of the participants, title of the organizations they are representing, short description of the subjected topics and the place and date of the meeting was held on. The language of the minutes can be English or any national language of the Programme.</i>	
The project proposal fulfils minimum requirements for joint development.	
<i>If no, please provide justification:</i>	
Joint implementation	
<i>Each Project partner is responsible for at least one activity, ensures that planned activities are carried out, milestones are met and unexpected challenges to implementation are dealt with.</i>	
The project proposal fulfils minimum requirements for joint implementation.	
<i>If no, please provide justification:</i>	

Joint staffing	
<i>Staff on both sides of the border will work together on the project. Beneficiaries should not merely carry out activities in parallel without coordination and exchange. The Lead Beneficiary is generally the employer of core project staff, but other Project Partners should also allocate staff according to their responsibilities within the project. It is essential that the Lead Beneficiary is allocated sufficient resources for overall project management.</i>	
The project proposal fulfils minimum requirements for joint staffing or joint financing.	
<i>If no, please provide justification:</i>	
Joint financing	
<i>The project has a joint budget with funding allocated to Project partners according to the activities they are carrying out. In order to fulfil the criteria each partner should have disposal of at least 5% of the total budget of the B-Light Scheme Project Proposal.</i>	
The Project proposal fulfils minimum requirements for joint financing.	
<i>If no, please provide justification:</i>	
Summary	
<i>Project partners are required to cooperate at least in three of these criteria. The Joint development and Joint implementation are obligatory for all projects; the third can be either cooperation in the staffing or in the financing of the project. Beneficiaries are of course free to cooperate in all four areas.</i>	
Number of fulfilled cooperation criteria:	
Cross border cooperation criteria is fulfilled as project partners cooperate at least in three cooperation criteria.	
<i>If no, please provide justification:</i>	
Horizontal criteria	
Programme specific measures	
One measure in each horizontal principle is respected (altogether three measures chosen from the predefined lists).	
<i>If no, please provide justification:</i>	

PA specific measures	
At least two PA specific measures are respected (measures chosen from the predefined list).	
<i>If no, please provide justification:</i>	

Other criteria	Lead Beneficiary			Beneficiary	Y/N	If no, please provide justification:
	Type A	Type B	Type C	Type A,B,C		
Relevance and experience						
The main objective/activity of the applicant organisation, according to its founding document(s), is directly related to economic and trade development or enterprise development.		+	+			
The applicant organisation must have at least two years of experience in supporting development and expansion of the SMEs on national and international markets.	+	+	+	+		
The applicant organisation must have at least two years of experience in economic and trade development or enterprise development, targeting SMEs.	+	+	+	+		
The applicant organisation must have at least two years of experience in cross-border economic and trade development or enterprise development, targeting SMEs.	+	+	+			
The applicant organisation must have experience with identification of competitive enterprises and business opportunities on national and international markets.	+	+	+	+		
The applicant organisation must have experience with finding adequate business partners for the enterprises in the international markets.	+	+	+	+		
The applicant organisation must have at least two years of activities in the eligible area of the Programme.	+	+	+	+		
The applicant organisation must possess of knowledge of relevant national and international legislation as well as relevant EU policies.	+	+	+	+		
The applicant organisation must have experience with establishing SME development programmes.	+	+	+			

Professional capacity and staff requirements						
At the end of the last closed financial year the Lead Beneficiary and Beneficiary together must have at least 10 permanent staff of which at least 5 working on the thematic fields related to the current call (economic and trade development, enterprise development, tourism development).	+	+	+	+		
The team members selected for the B-Light Scheme must have at least 5 years' experience in EU project management or in the field of SMEs grants. The team members must have excellent command of English.	+	+	+	+		
Economic and financial criteria						
The applicant organisation must have an average annual turnover of minimum 200 000 EUR (eight hundred thousand) in the last two closed financial year.	+	+	+			
The applicant organisation must have an average annual turnover of minimum 200 000 EUR (two hundred thousand) in the last two closed financial year.				+		
The applicant organisation must have a balance sheet total of minimum 10 000 000 EUR (ten million).		+	+			
The level of cash and cash equivalents of the applicant organisation must reach a level of at least 400 000 EUR as an average of the last two closed financial years.	+	+	+			
The level of cash and cash equivalents of the applicant organisation must reach a level of at least 100 000 EUR as an average of the last two closed financial years.				+		
The applicant organisation must ensure own co-financing related to management of the B-Light Scheme (according to national rules).	+	+	+	+		

SUMMARY OF THE ASSESSMENT	
The Project proposal fulfils all eligibility criteria	

Justification

Assessment accomplished by	
	Name of the assessor:
	Date:
<i>Signature of assessor</i>	
	Name of the assessor:
	Date:
<i>Signature of assessor</i>	